

Foundry Management Board Reviews Facilities / Mission Possible Updates, 2016 Audit, Approves Changes to Senior Pastor Evaluation Timeline

Members present at the Management Board's August 22 meeting were Amanda Beadle, Noel Bravo, Matt Hansen, Nick Jessee, Sam Kilpatrick, Doug Steele, Samantha Sweeney and Gwen Williamson. Leigh Carter joined via teleconference. Also present were Senior Pastor Ginger Gaines-Cirelli, Executive Pastor/Chief of Staff Dawn Hand and, in the audience, Tracy Collins.

Governance update

Amanda Beadle, chair of the Governance Committee, reported on steps taken by the Committee to respond to the recommendations of the Susan Beaumont report outside of those being considered by the Beaumont Working Group that is meeting regularly to respond to the first three recommendations of the report.

Facilities updates

The Facilities Committee requested \$27,515 from capital reserves for repairs to the chimneys and roof along the north wall of the sanctuary to mitigate water damage. Because the request would take a significant part of the current \$124,000 reserve balance, committee Chair Nick Jessee suggested the Finance Committee consider the request before consideration by the Board.

Internet connectivity issues

In response to multiple internet connectivity issues, particularly on Sunday morning, staff obtained a proposal from Comcast for dedicated fiber with better network availability. The proposal reflects a \$365/month increase over the current business internet package. Staff will move forward with this proposal, which will be presented to the Finance Committee and the Board in September for approval.

Mission Possible update

As of July 19, 228 pledges have been collected for a total of \$2,451,000. The Mission Possible Committee will meet in early September to make a recommendation on the allocation of the funds available for the organ renovation, coffee house, building repairs and debt reduction.

Organ Renovation

The team has received two proposals for Phase II of the organ renovation, and both are within budget. Renovation of the organ console will begin in early September with completion by October 30. The team is gathering proposals for the replacement of air handlers and plans to select a vendor in early September. Once the order is placed, delivery is expected to take four to six weeks and then up to three weeks for installation.

Coffee house

The Building Team has conducted a code analysis and is working to identify a real estate broker with retail experience to help find an operator for the coffee house. A Coffee House Ministry Team has been formed and will begin meeting to advance that project.

Capital campaign celebration

A celebration of the Phase II Capital Campaign results will be held this fall.

2016 audit results

Sam Kilpatrick, chair of the Audit Committee, reviewed with the Board the 2016 audit report and management letters, which for the first time reflect financial statements prepared on a cash accrual basis in accordance with generally accepted accounting principles (GAAP). The report reflects a \$103,000 drop in Foundry's net assets due to the fact that total 2016 expenses of \$2,644,695 exceeded total revenues of \$2,540,883.

Treasurer's report

Matt Hansen, Treasurer and chair of the Finance Committee, provided the monthly report and invited all Board members to attend and consider matters related to the 2018 budget workshop to be held on October 3, 2017.

Staff clergy report

Dawn Hand reviewed the report of the Executive Pastor and summarized activities related to the ongoing August Art of Music in Ministry month, upcoming Family Camp, social justice ministries, the Beaumont report, and clergy speaking engagements.

Personnel Committee changes to timeline for senior pastor evaluation

The Board affirmed the Senior Pastor's 2017 goals and approved the Personnel Committee's request to change the timeline for the evaluation from calendar year to programmatic year (Sept. 1 - June 30), with a goal of completing the 2018 Senior Pastor Evaluation by September 1, 2018 (instead of December 2018). Ginger Gaines-Cirelli noted that the change would bring the Senior Pastor evaluation into better alignment with other performance goals, such as staff evaluations, and the budget process.

Samantha Sweeney, chair of the Personnel Committee, also reported that the Committee had determined four tentative sub-committees focused on compensation, Senior Pastor evaluation, performance management, and organizational & staff development.

Monthly meetings; upcoming retreat

The Board voted to approve the 2017-2018 term meeting schedule, with meetings continuing to be held on the fourth Tuesday of each month, except in November and December. The Board approved Tuesday, Dec. 12, 2017 as the joint meeting date for those months.

The Board agreed to meet for a half-day retreat on Saturday, October 21, 2017. Members discussed having two half-day Saturday retreats a year; one with staff and one without.

Behavioral covenant

The Board signed a behavioral covenant outlining promises to the congregation, staff and each other to: act in the best interest of Foundry UMC; advocate for and promote the church, staff and board members; and maintain focus on their work. The covenant will be posted online.

The Foundry Management Board, a nine-person elected group, meets monthly to discuss and make decisions concerning the management of the church. Any member of Foundry is welcome to attend these meetings.

Submitted by the Strategic Communications Ministry Team